

Infection Prevention Measures at the Suganami Musical Instruments Centers

Practices and Requests

Updated 2020-03-23

1. Infection prevention measures practiced by the staff

1. All staff shall make all efforts to stay healthy and self-monitor their personal health by taking their body temperature every morning and not coming to work if they have a fever.
2. All staff shall wear face masks at all times when facing students and customers.
3. All staff shall regularly wash their hands thoroughly with soap and water and/or use alcohol-based sanitizers, rinse their mouths, and stay well hydrated.
4. Keyboards shall be wiped clean before and after each use using a special cleaning agent.
5. Door knobs and handles shall be frequently wiped clean using an alcohol-based disinfectant.
6. Lesson room doors and windows shall remain open for ventilation between lessons and whenever possible, such as while students are taking their seats, or homework is being checked.
7. Mouthpieces of wind instruments shall be wiped clean and disinfected with each use.
✕Please bring your own mouthpieces for wind instruments in Yamaha Music Lesson, "*Tebura de Lesson*". Only the main instrument shall be available for rentals.
8. Microphones for vocal lessons shall be wiped clean and sprayed with a disinfectant before and after each use.

2. Infection prevention measures practiced by the instructors

1. The instructors shall make all efforts to stay healthy and self-monitor their personal health by taking their body temperature every morning and not coming to work if they have a fever or feel ill.
2. The instructors shall regularly wash their hands thoroughly with soap and water and/or use alcohol-based sanitizers, rinse their mouths, and stay well hydrated.

3. The instructors shall wear face masks at all times during lessons.
✘There may be courses where the instructor may not wear masks.
4. The instructors shall avoid close and unnecessary contact during lessons.
5. The instructors shall clean keyboards with a special cleaning agent.

3. Infection prevention measures practiced during the lesson

1. Close and unnecessary contact during instruction shall be avoided.
2. Students in toddler and children classes shall be encouraged to sit apart when singing to avoid close contact with the instructor or classmates.
3. In situations where students perform in children classes, the remaining students shall remain seated and keep a distance from the performer.
4. Students in young children classes shall be encouraged to stay apart during lessons and avoid close contact, such as holding hands. Sharing equipment and potential indirect contact among children via the use of puppets shall also be avoided.
5. A recess will be set during programs and lessons longer than 60 minutes to allow time to ventilate the lesson room by opening doors and/or windows and to provide the opportunity for students and instructor to hydrate.
6. Lesson room doors and windows shall remain open for ventilation between lessons and whenever possible, such as while students are taking their seats, or homework is being checked.

<Request for students and parents/guardians>

1. Please refrain from attending lessons when the student and/or accompanying adult have cold symptoms such as a fever or cough.
2. Please wash your hands thoroughly with soap and water, use a hand sanitizer, and rinse your mouth before attending.
✘The centers will aim to provide hand sanitizers. However, in circumstances where hand sanitizers are not available, please make sure to wash your hands thoroughly with soap and water before attending.
3. Please remain hydrated during lessons. Bringing a drink to class is a good idea.
4. Please wear a face mask at the center and in the classroom, and follow cough/sneeze etiquettes.
5. Please minimize the time spent in the lobby and shared areas.
6. Please take home your waste such as used face masks.

7. We may be taking extra time between lessons to ventilate the rooms. We would greatly appreciate your understanding.
8. Students in Yamaha Music Lesson, “*Tebura de Lesson*” will be requested to bring their own mouthpieces to prevent infection.

The above practices and requests will be updated in accordance with any new circumstances and information.

SUGANAMI Musical Instruments Co. ,Ltd.